

Indiana University-Purdue University Fort Wayne

APSAC

Administrative/Professional Staff Advisory Council

Thursday, August 25, 2016, 1:00pm, Kettler Hall, HR Training Room

In Attendance: Bob Brewer, Alison Rynearson, Cassandra Bracht, Andrea Ogubi, Allyson Schreiber, James Velez, Steve George, Kim Myers, Kayla Klimasko, LV McAllister, Shawn Peterson, Dimples Smith

Absent: Bruce Arnold

- Meeting called to Order by the President at 1:01pm
- Approval of July minutes
 - Motioned by: Cassandra
 - 2nd: Allyson
- Update on FLSA, Kirk Tolliver and Carolyn Ladd Human Resources
 - Information sessions for the campus community have been set for mid-September
 - Leaders have been provided a tool-kit to help with decision making on their positions
- W.L. Report, Steve
 - WL reports 7300 new freshman
 - 450 students living in temporary housing
 - Bill Sullivan pushing 3 new pieces of SAP (accounting system) in order to make it more user friendly. This includes a Human Capital Movement piece and will be a system-wide change. There will be a combination of systems for better efficiency.
 - A delivery of FLSA related updates/impacts
 - PERF contributions will be ending
 - Health plan possibly increasing by 4% for next year
- Treasure's Report, Allyson
 - The budget has been added for the fiscal year
 - Summerfest T-shirt/bake sale proceeds will be included next month

8007116 - APSAC Discretionary Fund				Beginning Balance	\$ 1,944.80
8007116 - APSAC Discretionary Fund	9/10/2015	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,945.30
8007116 - APSAC Discretionary Fund	10/8/2015	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,945.80
8007116 - APSAC Discretionary Fund	11/10/2015	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,946.30
8007116 - APSAC Discretionary Fund	12/11/2015	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,946.80
8007116 - APSAC Discretionary Fund	2/8/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,947.30
8007116 - APSAC Discretionary Fund	3/2/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,947.80
8007116 - APSAC Discretionary Fund	3/9/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,948.30
8007116 - APSAC Discretionary Fund	4/13/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,948.80
8007116 - APSAC Discretionary Fund	5/18/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,949.30
8007116 - APSAC Discretionary Fund	6/16/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,949.80
8007116 - APSAC Discretionary Fund	7/15/2016	Contributions Income PEP	Cain, Mary Ann	\$ 0.50	\$ 1,950.30
Balance					\$ 1,950.30
51011397 2002008005 APSAC Professional Development			8/25/2016		\$851.42
\$5 donation for June					
62011804 2003006000 APSAC Dependent Scholarships			8/25/2016		\$535.85
will be awarded for Fall Term					
21010000 2002008005 APSAC General Fund			8/25/2016		\$ 1,714.48
\$52.98 in-state travel, \$1,200 budget added					
22020459 2002008005 APSAC Events			8/25/2016		\$43.58

- Motion to accept report: James
 - 2nd: Cassandra
- Secretary's Report, Andrea
 - APSAC listserv updated and current
 - July minutes sent out 8/8/16
- HR Updates, Dimples
 - Open enrollment for healthcare in October – look for packets coming soon
- APSAC Business:
 - Committee Assignments:
 - Diversity Council – Kim
 - No update
 - University Council –Bob
 - No update
 - SCOA – Kayla
 - No update
 - URPC – Shawn
 - No update
 - Campus Traffic Appeals- Allyson
 - 7 appeals, 7 tickets upheld
 - University Budget- Bob
 - No updates
 - Campus Calendar-LV
 - No updates
 - Homecoming – Andrea
 - Homecoming February 6-11
 - Theme: Color Me Don
 - James finishing his last year as chair, is training next year's chair
 - James encouraged everyone to participate in the Staff v. Students basketball game
 - Staff/Faculty also encouraged to attend some of the 5 athletic events of the week
- Misc. Sept. 12th Joint Meeting, Bob
 - September 7 meeting note: This is only for APSAC/CSSAC presidents
 - Sept 12 meeting: 12p in LA 159.
 - Chancellor/Vice Chancellors presenting the 2 year plan for USAP
 - All APSAC committee members encouraged to attend and ask questions!
- Meeting Adjourned at 2:20p
 - Motion to Adjourn: Bob
 - 2nd: Kim

*Upcoming Events: Family Picnic September 18, IPFW Fall Bus Tour October 9-11, Fall Fest 2016, APSAC Professional Development opportunities 2016-17, Staff Recognition Luncheon: April 19, 2017

Next meeting: September 26, 2016, 1p-2:30p, HR Training Room